

Opera Company Manager - Royal Academy of Music

The Royal Academy of Music seeks an experienced Opera Company Manager to provide support to the Director of Opera and to be responsible for the effective management and delivery of all administrative systems to support Royal Academy Opera (RAO), its staff, student and teaching/performance/assessment activities.

The role requires a highly efficient administrator to support both the educational and performance elements of RAO. You will need strong communication, negotiation, organisational and prioritisation skills in order to manage a diverse and busy workload: responding to the needs of the Director of Opera and colleagues in other departments, scheduling classes, performances and events, ensuring the required people and resources are in the right place at the right time.

You will have a good level of general education, preferably with a relevant degree (e.g. BMus). You will be passionate about Music and the Arts, and have a successful track record in Arts Administration and a familiarity with all aspects of opera production, from musical and staging needs to technical issues. Experience of monitoring and keeping within a tight budget is essential, as are resourcefulness and imagination. You will also have a good working knowledge of IT systems, meticulous attention to

Indrykningsdato

15.12.2021

Ansøgningsfrist

04.01.2022

Virksomhedsnavn

Royal Academy of Music

Lokation

London, United Kingdom

Fagområde



Andre kunst- og
kulturjobs

Angiv type af ansættelse

Fuldtid

Navn på kontaktperson

RAM

Søgstilling

<https://www.ram.ac.uk/jobs-21-059>

detail, a flexible approach, and a flair for working effectively as part of a diverse team.

A recruitment pack can be downloaded from www.ram.ac.uk/jobs.

Completed applications must be received by 10am on Tuesday 4 January 2022.

Interviews are expected to take place on Teams on week commencing 10 January 2022.